



Important Recruitment Information for this vacancy:

Position: Facility Maintenance Supervisor - Medium Unit

Job Opening ID: 214249

Direct Link: https://jobs.sok.ks.gov/psp/sokhrprdcg/APPLICANT/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&FOCUS=Applicant&SiteId=1&JobOpeningId=214249&PostingSeq=1

Job Posting closes: Open Until Filled

Required documents uploaded by: Open Until Filled

Agency Information: Winfield Correctional Facility

www.doc.ks.gov/facilities/wcf

About the Position:

Who can apply: External and Internal candidates who meet the minimum requirements

Classified/Unclassified Service: Unclassified

Full-Time/Part-Time: Full-Time

Regular/Temporary: Regular

Work Schedule: M-F, 8:00 a.m. – 4:00 p.m.

Eligible to Receive Benefits: Yes

Veterans' Preference Eligible: Yes

Search Keywords: Winfield, Winfield Correctional Facility, WCF, FMS,

Compensation:

Hourly Pay Range: \$22.16 starting wage

In addition, this position earns a \$0.30/hr trades differential.

Note: Salary can vary depending upon education, experience, or qualifications.

Employment Benefits:

- Comprehensive medical, mental, dental, vision, and additional coverage
- Sick & Vacation leave
- Work-Life Balance programs: parental leave, military leave, jury leave, funeral leave
- Paid State Holidays (designated by the Governor annually)
- Fitness Center
- Employee discounts with the [STAR Program](#)
- Retirement and deferred compensation programs

[Visit the Employee Benefits page for more information...](#)

Plumbing Dept. Facilities Maintenance Supervisor**Position Summary:**

This position is a skilled multi-crafter position in facility's installation, maintenance, repair, upkeep, and renovations of buildings and equipment relative to general maintenance. Serves as the supervisor for the residents assigned to work in the Medium Unit. This position assists as needed with other facility maintenance as needed.

Job Responsibilities may include but are not limited to the following:

Supervise, instruct, and direct residents assigned to work in the Medium Unit

Provide training and monitor residents in day-to-day operations

Ensure proper safety training

Ensure facility buildings and components, and other related equipment are maintained, preserved, and functioning effectively through repairs and upkeep.

Maintain records of time, supplies and equipment orders, and records of job orders

Determine needs and plan for maintenance or repair projects

Perform work to ensure assigned tasks are completed

Contribute positively to the teamwork of the Maintenance Department

Qualifications:

Licensing & Certification:

- Valid Driver's License

Minimum Qualifications:

Five (5) years of experience in the mechanical or building trades

- Free from felony conviction(s)
- Valid Driver's License

Post-Offer, Pre-employment Requirements:

- Take and pass a Drug Screening Test, Medical Screening, and TB Screening
-

Recruiter Contact Information:

Name: Leslie Aldridge, HR Professional

Email: Leslie.Aldridge@ks.gov

Phone: (620)705-6020

Mailing Address: 1806 Pinecrest Circle, Winfield, KS 67156

Job Application Process:

- First **Sign in** or register as a **New User**.
- **Complete or update your contact information** on the Careers> My Contact Information page. *This information is included on all your job applications.
- **Upload required documents** listed below for the Careers> My Job Applications page.

- Start your **draft job application**, upload other required documents, and **Submit** when it is complete.
- **Check your email** and **My Job Notifications** for written communications from the Recruiter.

Helpful Resources at jobs.ks.gov: “How to Apply for a Job – Instructions” and “How to Search for a Job – Instructions”

Required Documents for this Application to be Complete:

Upload these on the Careers - My Job Applications page:

- DD214 (if you are claiming Veteran’s Preference)

Helpful Resources at jobs.ks.gov: “How, What, & Where do I Upload Documents” and “Save Tax Clearance Certificate as a PDF”

How to Claim Veterans Preference

Veterans' Preference Eligible (VPE): Former military personnel or their spouse that have been verified as a "veteran"; under K.S.A. 73-201 will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determine by the hiring manager.

[Learn more about claiming Veteran’s Preference](#)

Equal Employment Opportunity

The State of Kansas is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter.

